



Issaquah School District
Local Unit 2.6.5

Briarwood Elementary PTA

MINUTES
Board Meeting
Monday, Feb. 24, 2014
Briarwood Library
FINAL COPY

Call to Order: President Karin Manning called the meeting to order at 6:38 pm. Attendance sheet is attached. **Quorum present.**

President's Report, Karin Manning:

- Council Report:
 - Homework study- The ISD homework policy is not changing, but practices are being discussed and reviewed. The feedback provided in the study is not being disregarded.
 - An Emergency Committee is being formed to discuss emergency procedures for after school activities.
- Golden Acorn Nominations- Nominations have been turned in and are being processed. The awards will be presented on March 25th from 7-9pm at Swedish Hospital.
- Zoomerang Survey- A brief Communications Survey has been created with the aim of determining the most effective way to get information to our members (eBlast vs. Newsletter) The survey will be tested on tonight's members in attendance before being sent out to the membership at large.
- Standards of Excellence- Laila has compiled all of the necessary documentation, and our PTA has met most of the requirements. We can receive a certificate for Gold, Silver, or Bronze. The certificates will be awarded at the WSPTA Convention.
- WSPTA Convention- April 25- 27 at the Bellevue Hyatt. A large variety of classes will be offered, and will count toward the requirement for next year. We have money in the budget to send 2 people, but more than one person can share a spot if they attend on different days.
- We have recently had a surge in membership, and directories and window clings are being distributed to new members on a weekly basis rather than monthly. We're currently at 71% membership.

Secretary's Report, Diane Oberg:

- Minutes from the Board Meeting on December 16, 2013 were presented and approved as written.
- Correspondence was read: Thank you notes were received from Kim Hall, Amanda Weinberg, Ruth Cerna and Meg Kaufman for their grant approvals, and a thank you note was signed by the staff for the PTA sponsored luncheon in January.

Treasurer's Report, Alison Larsson:

- Account Balances: Checking \$33,306.25 Savings \$15,043.95
- Laila Collins, Erin Thacker, and Tanya Platt conducted an audit on Feb. 12: there were no concerns.

VP Reports:

- Fundraising, Tracy Kennedy
 - March 25th is McTeacher night- Teachers will sign up for jobs and time slots soon. The jobs will be the same as last year, but we're eliminating the fry cook position.
 - Cookie dough 2014-15 school year- Tentatively scheduled for October kick-off, December delivery. If possible, we would like to schedule delivery for the Friday after conferences.
 - Family movie night went well; about 200 people attended. There was plenty of popcorn & water.
- Programs, Holly Archibald and Erin Thacker

- Bellevue Art Museum traveling art program is coming on the week of March 24th. Karen Nelson has already solicited for volunteers.
- The next Scholastic Book Fair is scheduled for May.
- Staff Appreciation Luncheon is scheduled for March 18th, and is a soup and salad theme.
- Family Events
 - Missoula Children's Theatre- There are 70 students currently signed up, but as the deadline approaches we're expecting about 100. We need PTA members to help supervise rehearsals. The dress rehearsal will be on Friday morning, and the assembly will start at 1:30. Participants will be gone from the classroom for the entire day. AM Kindergarten kids can come back and watch the performance with a parent.

Nominating Committee:

- Laila Collins presented the slate of candidates for the 2014-2015 school year. We will be bringing back the position of VP of Volunteers next year. The officer candidates are as follows: President- Karin Manning; Secretary- Diane Oberg; Treasurer- Alison Larsson; VP of Communications- Maria Bassett; VP of Fundraising- Rebekkah Leibowitz; VP of Family Nights- Laila Collins; Co-VP's of Programs- Hollie Archibald and Erin Thacker; VP of Volunteers- Louisa Pardo.

MOTION (by Leslie Kahler) I make a motion that we approve the slate as presented. Seconded by Erin Thacker; no further discussion; vote; **Nominations approved.**

Staff Report, Kelsey Smith:

- The teachers want to thank the PTA for bringing author Derek Munson to Briarwood for the Young Author's Assembly. The staff would like to continue this event in future years.
- Incoming Kindergarteners will be assessed on March 26th to see who qualifies for summer school. PTA volunteers are requested to help escort students to and from the assessment.

Principal's Report, Drew Terry:

- Stanford Testing has been completed, ELL testing is in progress.
- Highly Capable Testing- 2nd grade CogAT starts March 10th. Kindergarten will give 3 mini CogAT tests next Wed.- Fri. Results from these mini test will determine which students get the full CogAT from the SAGE teacher. 1st grade uses Stanford reading and math scores as the pre-screener, then the full CogAT will be given to those who prequalify.
- Ruth Cerna is offering literacy training for parents. There are training sessions this week and during Missoula auditions.
- Kindergarten orientation is Feb. 25 at 6:30. Registration packets will be accepted the following day.
- Congratulatory Bears Tickets phone calls go out at 5pm so that office isn't flooded with return calls.
- SciTech Open House is March 11 at 6pm. The lottery will take place in the middle of April.
- The school budget is tight, and staff is encouraged to conserve. For example, copying costs range from \$12,000-\$15,000 a year, so staff is working on reusing instead of recycling paper.

Adjourn: Meeting adjourned at 7:26

Next Meeting: General Meeting, Monday, March 17, 2014 in the Briarwood Library

Submitted by:

Diane Oberg
Secretary, Briarwood Elementary PTA 2.6.5